



City of Mosier, Oregon

City Council Candidate Information & Application Packet

Prepared by the City Recorder, Consistent with Oregon election law and the Oregon Secretary of State's County, City and District Candidate Manual for county, city and district candidates.

Congratulations on your decision to run for office!

This packet explains how to become a candidate for the City of Mosier City Council in Wasco County, Oregon. It applies to a nonpartisan race and follows the Oregon Secretary of State's candidate manual.

Mosier uses a Mayor–Council form of government. All positions are nonpartisan, elected at large, and unpaid. Candidates can live anywhere within city limits.

City Council Structure

Mayor (1 seat)

- Elected at large
- Chairs Council meetings
- Voting authority defined in the City Charter

City Councilors (6 seats total)

- Elected at large
- Serve staggered four-year terms
- Handle city policy and governance

City Council members are responsible for:

- Adopting ordinances and resolutions
- Approving the City budget
- Setting long-term goals
- Appointing advisory committee members when needed
- Overseeing the City Administrator and staff

To serve, a candidate must:

- Be a registered Oregon voter
- Live within Mosier city limits
- Meet City Charter requirements
- Stay eligible for the full term

Oregon law allows filing by fee or petition in many cases. This office requires filing by petition.

Candidates should start early to:

- Gather required signatures
- Allow time for Wasco County verification before the deadline

Serving on the City Council is a direct way to take part in local government and support the community's long-term direction.

Candidates should review requirements early and work with the City Recorder if they have questions about filing.

HOW TO APPLY

[Download Current Secretary of State Elections Forms](#)

1. **Fill out and file the Mosier City Council/Mayoral Application and prospective petition first.** Submit form SEL 101 (Candidate Filing) to the City Recorder before collecting any signatures.
 - Mark the filing as "Prospective Petition"
 - Enter the Office you are filing for
 - Mark as Nonpartisan
2. **Wait for written approval to circulate.** Do not collect signatures yet. The City Recorder will issue written approval that includes:
 - Petition number
 - Required number of signatures
 - Filing deadline
3. **Circulate petition sheets.** After approval, collect signatures using SEL 121 (Candidate Signature Sheet – Nonpartisan).
 - Minimum required: 25 valid signatures from active registered voters in the City of Mosier
 - Collect extra signatures (recommended 25%–50% more) to account for invalid or unverified entries
 - Only signatures collected after approval are valid
 - Only SEL 121 forms will be accepted
4. **Submit signatures for verification.** Submit completed SEL 121 sheets with SEL 338 (Petition Submission – Candidate, Voters' Pamphlet) to the City Recorder for county verification.
 - Submit early enough for county processing before the deadline, as signature verification may take time.
 - If you do not have enough signatures and the deadline has not passed, you will be notified and may submit more.

Your nomination is complete when the county has verified at least 25 valid signatures and the City Recorder has accepted the results by the filing deadline. Once qualified, the City Recorder will confirm your placement on the ballot.

5. **Complete a Candidate Statement.** This statement is published by the City of Mosier for voters and should outline your background, experience, priorities, and goals.
 - Maximum length: 300 words
6. **Review the Campaign Finance Manual.** Campaign finance laws apply even in small jurisdictions. Review Oregon Secretary of State guidance on ORESTAR and campaign finance requirements.
 - Confirm reporting thresholds and filing obligations using the Campaign Finance Manual
 - Contact the Elections Division with specific questions

POLITICAL CAMPAIGN SIGNS

Campaign signs are allowed only on private property and must comply with Mosier Municipal Code Chapter 8.20 (Sign Code).

- Signs may be installed starting 60 days before the election
- All signs must be removed by the fifth day after the election
- The candidate is responsible for removal

Limits per property:

- Up to five temporary signs per street frontage under single ownership
- No public safety hazards or nuisances
- Maximum two faces per sign
- Each face: up to 4 sq. ft., or one single sign up to 2 sq. ft.

WHAT TO EXPECT AFTER FILING

After submission, the elections official will:

- Review filings for completeness
- Verify petition signatures, if applicable
- Confirm eligibility for the ballot

If complete and valid, your name is placed on the ballot for the election.

You may also see:

- Requests for missing or corrected information
- Requests for additional valid signatures before the deadline
- Separate review of optional voters' pamphlet statements
- Campaign finance obligations beginning once money is raised or spent

CHANGES DURING THE CAMPAIGN

If any submitted information changes, additional forms may be required. Contact the Elections Officer to confirm what is needed.

WITHDRAWING AS A CANDIDATE

To withdraw, submit SEL 150 (Candidate Filing – Withdrawal).

- This removes your name from the ballot
- Financial reporting may still be required if you raised or spent funds above reporting thresholds

FORMS AND RESOURCES

- [Download Current Secretary of State Elections Forms](#)

Candidates will typically use the following forms:

- SEL 101 – Candidate Filing Form
 - SEL 121 – Candidate Signature Sheet (if filing by petition)
 - SEL 338 – Petition Submission Form (if applicable)
 - SEL 141 – Candidate Filing – Write-in Acceptance form
 - SEL 220 – Statement of Organization (campaign finance)
 - SEL 150 – Candidate Withdrawal Form
 - SEL 351 / PC forms – Campaign finance reporting (as applicable)
-
- [Oregon Secretary of State - Manuals & Quick Guides](#)
 - [Oregon Secretary of State | Campaign Finance Manual](#)
 - [Oregon Secretary of State | ORESTAR Quick Guide](#)
 - [Oregon Secretary of State | Run for Public Office Website](#)
 - [League of Oregon Cities | A Guide for Prospective City Elected Officials](#)
 - [League of Oregon Cities | Video: Roles & Authority of a High Functioning Council](#)
 - [Oregon Government Ethics Commission | Public Officials Website](#)
 - [City of Mosier | MMC Chapter 8.20 - Sign Code](#)

Local contacts

City Recorder / Elections Officer
PO Box 456 / 208 Washington St
Mosier, Oregon 97040
P: 541.478.3505 ext. 101
E: recorder@cityofmosier.gov

Wasco County Elections
401 E 3rd St, Suite 100
The Dalles, OR 97058
P: 541.506.2530
E: countyclerk@wascocountyor.gov

Oregon Secretary of State
Elections Division
255 Capitol St, NE
Salem, OR 97310
P: 503.986.1518
E: elections.sos@sos.oregon.gov



CITY COUNCIL / MAYORAL APPLICATION

Applicant Information	
Name:	
Phone Number:	
Email Address:	
Mailing Address:	
Physical Address:	
Applying For:	☐ Council Member ☐ Mayor

Declaration of Interest	
Relevant Experience:	
Relevant Skills:	
Explain Interest:	

Applicant Signature

Date

City Official Signature

Date

Completed applications can be brought to the Mosier City Hall at 208 Washington St. in Mosier, mailed to PO Box 456 Mosier, OR 97040, or emailed to info@cityofmosier.gov.