

MINUTES

CITY COUNCIL MEETING

Date:	October 01, 2025
Time:	6:00 pm
Meeting called to order by:	Mayor Anderson at 6:00 pm

IN ATTENDANCE

Council: Mayor Witt Anderson, Noah Estes, Lydia Koerner, Charlie Cannon, Ron Wright, Gary Lindemyer

Excused: Brenna Campbell

Absent: none

Staff: City Manager Andrea Rogers, City Recorder Amy Szilagyi, Special Projects Coordinator Colleen Coleman, City Planner Jaime Crawford, Finance Director, Monica Morris

AGENDA CORRECTIONS/ADDITIONS: Councilor Wright would like an update on the Well #4 project. Councilor Koerner noted that Randonnee was misspelled in the enclosed staff report.

SUMMARY: The council meeting covered several key operational and financial matters, including discussions about trash collection rates, yard debris services, and a comprehensive fee schedule update. Infrastructure projects were reviewed, with updates on various improvements including the JUF, water systems, and wastewater treatment plants, while the council also addressed code compliance issues through the OLCC license renewal process. The conversation ended with administrative matters including digital signature policy approval, staff updates, and plans for upcoming performance reviews.

APPROVAL OF 09.03.2025 MINUTES: No corrections

MOTION: Councilor Wright moved to approve minutes as written. Councilor Lindemyer seconded. All in favor; none opposed; none abstained.

OPEN MEETING

Public Comment

- Donna Worley: made two requests: a city ordinance requiring police officers to show identification and not wear masks, and the establishment of yard debris collection as part of garbage service.
 - Mayor Anderson: City Manager Rogers will work with Jim Winterbottom of The Dalles Disposal to research the city's options and Donna's first request.

1. **Dalles Disposal Rate Update:** Jim Winterbottom presented proposed rates for 2026 trash and recycle services, noting a 2.58% increase due to rising costs. The council discussed a proposed 2.58% fee increase for disposal services, which Jim explained would only cover increased landfill costs and improve efficiency, not generate additional profit. Jim and Andrea discussed yard debris collection options, including a subscription-based service with weekly or bi-weekly collection, and the use of 30-yard drop boxes which have been well-attended this year.

MOTION: Made by Councilor Koerner to approve the rate increases as presented. Councilor Estes seconded. All in favor; none opposed; none abstained.

2. **Q1 Finance Report:** Monica presented the first quarter finance report, noting that revenues were meeting estimates and expenses were under control. She highlighted the significant progress made by Chris's team (TEC) in reducing unanticipated costs for utilities. The report also included a detailed breakdown of project budgets and cash reserves, with Monica emphasizing the importance of managing cash flow carefully.

3. **FY 2025/26 Fee Schedule:** The meeting focused on reviewing and updating fee schedules, with Monica emphasizing the need for careful analysis and justification of proposed increases to pass the "red face test" before charging taxpayers. The group discussed Rock Creek Park fees, where Amy reported receiving annual passes after a three-month delay due to manufacturing and shipping issues, and agreed to conduct a comprehensive cost analysis to determine appropriate pricing. Charlie suggested an incremental approach to fee increases over five years to better communicate the rationale to the public, while Monica noted that municipal code limits would also need review to ensure fee schedules remain current and appropriate.

Monica presented a new fee schedule for planning applications, proposing a \$350 fee that covers staff time with additional charges from a third-party planner being passed through to the applicant. She explained the process for billing and collecting payments, noting that they have collected \$11,000 in the last 30 days and significantly reduced the outstanding amount from \$75,000 in June.

MOTION: Made by Councilor Estes to approve the Consolidated Fee Schedule Resolution 2025-11 and Exhibit A, as presented. Councilor Lindemyer seconded. All in favor; none opposed; none abstained.

4. **Letter of Support - Apply for Technical Assistance Grant:** Jaime presented updates on two grant applications: a housing assistance grant and a technical assistance grant for comprehensive plan updates. The housing grant, expected to be awarded, will provide \$45,000 for code updates with a \$5,000 city match in staff time. For the technical assistance grant due October 10th, Jamie outlined three scenarios ranging from \$60,000 to \$150,000 in work, with a 12-15% city match. After discussion, the council agreed to provide a letter of support for the technical assistance grant, contingent on staff further analyzing the city's requirements and match commitments, with a final decision to be made after staff review.

MOTION: Made by Councilor Wright to provide a letter of support with a contingency of Staff reviewing detailed documentation prior to final approval. Councilor Lindemyer seconded. All in favor; none opposed; none abstained.

5. **City Projects Update:** The council reviewed several infrastructure projects and their funding status. Colleen presented updates on the JUF, which is \$2.5 million short of its \$8 million budget, with options to seek additional funding through the legislature in February or the emergency board. The Washington Street sidewalk project is being phased due to ODOT requirements, with \$250,000 allocated for the first phase. The water system improvements project, funded by USDA and EPA grants, is 60% complete with a target completion date of March 2026. The wastewater treatment plant upgrade, funded by a \$2.5 million Business Oregon grant, is expected to be completed by September 2026. Colleen also reported on the stormwater plan, bike hub project, and EV charging station, which was completed under budget. The council acknowledged Colleen's efforts in managing these complex projects and securing grant funding.

6. **OLCC License Renewals:** The council discussed the Liquor License renewals coming due for Brenna's Market, Mosier Company and Randonnee Coffee. The Council discussed a proposal to use the OLCC license renewal process as a "soft stick" to enforce code compliance for Randonnee. Andrea explained that the city could request a 45-day temporary license with conditions to allow time for further investigation of compliance issues. The council agreed to support this approach.

MOTION: Made by Councilor Wright to request a conditional OLCC license for Randonnee Coffee to resolve code violations and approve licenses for Brenna's Market and Mosier Company. Councilor Koerner seconded. The

motion carries, with 5 votes in favor and one abstention by Councilor Cannon, who stated he had a lack of sufficient information to cast a vote.

7. **Resolution – Digital Signatures:** Amy thanked both City Attorney Westmeyer and Colleen Coleman for their assistance in drafting her staff report and resolution. The council reviewed a digital signature policy for official city business.

MOTION: Made by Councilor Estess to adopt Resolution 2025-12, adopting a digital signature policy for the use and acceptance of electronic and digital signatures in official City business, as presented tonight. Councilor Wright seconded. All in favor; none opposed; none abstained.

8. **City Activities Updates/Reports:**

- City Manager Rogers: Andrea provided updates on several city matters, including a new truck, snowplow contract, maintenance shed needs, and ongoing discussions with Union Pacific about the Second Track project.
- Mayor Anderson: The council discussed post office box billing issues, with Witt suggesting residents show their non-delivery route status to the Postmaster, Victoria, to avoid fees. Witt announced plans for an annual review of Andrea's performance as city manager in January and proposed an informal Christmas party for mid-December. The conversation ended with all members expressing appreciation for the city staff's hard work and effective teamwork.

Meeting Adjourned 8:32 pm

ACTION ITEMS:

City Manager Rogers:

- Explore community interest in expanded yard debris removal services, with Jim to provide pricing options for different service levels.
- Speak with Wasco County Sheriff regarding HB4760 (facial coverings or disguises in certain circumstances; prohibit, and require appropriate identification).

City Recorder Szilagyi:

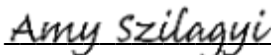
- Contact the OLCC office regarding Conditional Approval and 45-day review process.



Witt Anderson (Nov 10, 2025 10:45:23 MST)

Witt Anderson, Mayor

Approved by City Council on November 05, 2025



Amy Szilagyi, City Recorder







10.01.25 Meeting Minutes - DRAFT (2)

Final Audit Report

2025-11-10

Created:	2025-11-10
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-  Document created by Amy Szilagyi (recorder@cityofmosier.gov)
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-  Document emailed to witt.anderson@cityofmosier.gov for signature
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-  Email viewed by witt.anderson@cityofmosier.gov
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-  Signer witt.anderson@cityofmosier.gov entered name at signing as Witt Anderson
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-  Document e-signed by Witt Anderson (witt.anderson@cityofmosier.gov)
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